

# Holy Family Primary School Doveton

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## APPLICATION FOR ENROLMENT

Name of FAMILY:

Family Code:

### FAMILY MAILING DETAILS

FAMILY SURNAME

MAIL TO

ADDRESS

SUBURB/CITY

POST CODE

FAMILY PHONE NUMBER

OTHER

CURRENT PARISH

DATE OF ARRIVAL IN AUSTRALIA

RESIDENCE STATUS:  Permanent

Non Permanent

Refugee

### CONTACT DETAILS

DETAILS	FATHER/CARER Residing at Same Address	MOTHER/CARER Residing at Same Address
TITLE: (MR MRS MS )		
FIRST NAME		
SURNAME		
RELATIONSHIP		
ADDRESS – STREET		
SUBURB & POST CODE		
RESIDENTIAL GUARDIAN	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
HOME TELEPHONE		
WORK TELEPHONE		
MOBILE TELEPHONE		
EMAIL ADDRESS		
WHO IS RESPONSIBLE FOR PAYING FEES?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
OCCUPATION		
OCCUPATIONAL GROUP (REFER TO LIST OF OCCUPATIONS )	Group 1 <input type="checkbox"/> Group 2 <input type="checkbox"/> Group 3 <input type="checkbox"/> Group 4 <input type="checkbox"/>	Group 1 <input type="checkbox"/> Group 2 <input type="checkbox"/> Group 3 <input type="checkbox"/> Group 4 <input type="checkbox"/>
HIGHEST YEAR OF SCHOOL EDUCATION:	Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below <input type="checkbox"/>	Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below <input type="checkbox"/>
LEVEL OF HIGHEST QUALIFICATION	Bachelor degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (incl trade cert) <input type="checkbox"/> No non-school qualification <input type="checkbox"/>	Bachelor degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (incl trade cert) <input type="checkbox"/> No non-school qualification <input type="checkbox"/>
DO YOU SPEAK A LANGUAGE(S) OTHER THAN ENGLISH AT HOME?	Please list below: 1. 2.	Please list below: 1. 2.
COUNTRY OF BIRTH		
NATIONALITY		
RELIGION		

CONTACT DETAILS		
DETAILS	NON RESIDENTIAL PARENT Please only complete if there is a <u>Parent</u> who does not live at the Student's Home Address	EMERGENCY CONTACT 1 Please give the name of a person, who may be contacted in the event of an emergency if parents are UNABLE to be contacted
TITLE ( MR MRS MS)		NAME
FIRST NAME		HOME TELEPHONE
SURNAME		MOBILE TELEPHONE
ADDRESS - STREET		RELATIONSHIP TO CHILD
SUBURB & POST CODE		
HOME TELEPHONE		
BUSINESS TELEPHONE		<b>EMERGENCY CONTACT 2</b>
MOBILE TELEPHONE		NAME
RELATIONSHIP TO STUDENT		HOME TELEPHONE
EMPLOYER		MOBILE TELEPHONE
OCCUPATION		RELATIONSHIP TO CHILD
OCCUPATIONAL GROUP (REFER TO LIST OF OCCUPATIONS ON THE BACK OF THE FORM)	Group 1 <input type="checkbox"/> Group 2 <input type="checkbox"/> Group 3 <input type="checkbox"/> Group 4 <input type="checkbox"/>	N A
HIGHEST YEAR OF SCHOOL EDUCATION:	Year 12 or equivalent <input type="checkbox"/> Year 11 or equivalent <input type="checkbox"/> Year 10 or equivalent <input type="checkbox"/> Year 9 or equivalent or below <input type="checkbox"/>	N A
LEVEL OF HIGHEST QUALIFICATION	Bachelor degree or above <input type="checkbox"/> Advanced Diploma/Diploma <input type="checkbox"/> Certificate I to IV (incl trade cert) <input type="checkbox"/> No non-school qualification <input type="checkbox"/>	N A
DO YOU SPEAK A LANGUAGE OTHER THAN ENGLISH AT HOME?	If yes please specify. 1. 2.	N A
COUNTRY OF BIRTH		N A
NATIONALITY		N A
RELIGION		N A
Are there any Family Court Orders/Parenting Plans that have been issued in relation to the student being enrolled? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes supporting documentation must be provided to the school)		
STUDENT LIVES WITH <input type="checkbox"/> Mother <input type="checkbox"/> Father		
SIGNATURE: MOTHER _____		
SIGNATURE: FATHER _____		

## ENROLMENT AGREEMENT / COMMITMENT

I wish to apply to enrol my child at Holy Family Doveton.

I support the Catholic ideas and values presented by Holy Family Primary School.

I understand that the daily life of the School involves the children's participation in prayer, Mass and the sacraments. I am aware of my obligation to initiate and continue this participation in their lives. As first and essential educators of my child, I recognize my obligation to be actively involved in the life of the School and Parish community.

I undertake to pay all school fees as determined by Holy Family Parish Education Board, unless circumstances require that I seek a concession from the Principal. I understand that these monies are due and payable when accounts are rendered at the end of Terms 1, 2 and 3.

In the event of any illness or accident I authorise the obtaining on my behalf of such medical assistance as my child may require. I accept responsibility for any further action necessary regarding the care of my child, including prompt attendance at any place to which my child may be taken for treatment. I accept all operation, blood transfusion and/or anaesthetic risks involved and the responsibility for payment of any expenses thus incurred.

I understand that excursions, swimming and overnight camps are an integral component of the School's educational program and I fully support my child's participation in these activities.

I/we have included copies of the following documents with this application for enrolment (please tick appropriate boxes):

- Birth Certificate
- Baptismal Certificate
- Sacramental Certificates (Eucharist, Reconciliation, Confirmation)
- Most recent previous school reports and external test results (where applicable)
- Relevant Family Court Orders (where applicable)
- Relevant medical and/or special needs information including clinical/educational assessments (where applicable)
- Immunisation Certificate (primary school applications only)
- Passport details and entry date (If newly arrived in Australia within the last 18 months)

Transfer note from previous School (if applicable)

I/we understand that if this application is successful the information that I/we have provided must be kept up to date throughout the period of enrolment.

If this enrolment application is successful I agree to honour the financial commitments required by the school as per the Schedule of Fees and Charges

I/we are not aware of any outstanding fees or charges, in relation to the student applying to enrol, that I/we are responsible for at another Catholic school.

SIGNED: \_\_\_\_\_ Father/Carer)  
and/ or  
\_\_\_\_\_ (Mother/Carer)

DATE: \_\_\_\_\_

Please note:

- Acceptance of this application for enrolment is subject to the approval of the school's Enrolment Committee.
- Acceptance to this school does not constitute acceptance into any other Catholic school (primary or secondary).

**Parental Occupation Definition:**

**Parental Occupation** is defined as the **main** work undertaken by the parent/guardian.  
If a parent/guardian has more than one job, report their main job.

**Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals**

**Senior executive/manager/department head** in industry, commerce, media or other large organisation.  
**Public service manager** (Section head or above), regional director, health/education/police/fire services administrator  
**Other administrator** [school principal, faculty head/dean, library/museum/gallery director, research facility director]  
**Defence Forces** Commissioned Officer  
**Professionals** generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.  
**Health, Education, Law, Social Welfare, Engineering, Science, Computing** professional  
**Business** [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]  
**Air/sea transport** [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller]

**Group 2: Other business managers, arts/media/sportspersons and associate professionals**

**Owner/manager** of farm, construction, import/export, wholesale, manufacturing, transport, real estate business  
**Specialist manager** [finance/engineering/production/personnel/industrial relations/sales/marketing]  
**Financial services manager** [bank branch manager, finance/investment/insurance broker, credit/loans officer]  
**Retail sales/services manager** [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]  
**Arts/media/sports** [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/woman, coach, trainer, sports official]  
**Associate professionals** generally have diploma/technical qualifications and support managers and professionals.  
**Health, Education, Law, Social Welfare, Engineering, Science, Computing** technician/associate professional  
**Business/administration** [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]  
**Defence Forces** senior Non-Commissioned Officer

**Group 3: Tradesmen/women, clerks and skilled office, sales and service staff**

**Tradesmen/women** generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.  
**Clerks** [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]  
**Skilled office, sales and service staff.**  
**Office** [secretary, personal assistant, desktop publishing operator, switchboard operator]  
**Sales** [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]  
**Service** [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]

**Group 4: Machine operators, hospitality staff, assistants, labourers and related workers****Drivers, mobile plant, production/processing machinery and other machinery operators.**

**Hospitality staff** [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]

**Office assistants, sales assistants and other assistants.**

**Office** [typist, word processing/data entry/business machine operator, receptionist, office assistant]  
**Sales** [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]  
**Assistant/aide** [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

**Labourers and related workers**

**Defence Forces** ranks below senior NCO not included above  
**Agriculture, horticulture, forestry, fishing, mining worker** [farm overseer, shearer, wool/hide classer, farm hand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]  
**Other worker** [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]